



Position Title: Research Intern

Organization: Alcohol Justice

Location: San Rafael, California & Remote

Duration: 9-12 months. *Can be modified per course credit requirements, if applicable.*

FLSA Status: Non-Exempt, Hourly (\$25-\$35 P/H)

Hours: Regular Casual, 16-20 hours per week

Reports to: Research Director

ABOUT ALCOHOL JUSTICE: Alcohol Justice is a nonprofit based in San Rafael, CA, dedicated to promoting evidence-based policies that support public health and safety. We focus on the harmful practices of the alcohol industry and reducing its impact as a commercial determinant of health. We compile reports and fact sheets, provide legislative testimony and policy memos, produce news articles and other media, and conduct primary research where appropriate.

ABOUT THE POSITION: We are recruiting a research Intern to assist with research priorities within the department. This is a wide-ranging position with considerable autonomy. The Associate will be primarily tasked with reviewing academic literature, media reports, legislative proceedings, and other public records, and creating summaries and factsheets for public distribution. Although the priority topics depend in part on emerging legislative or epidemiological trends, they will generally revolve around marketing, industry lobbying and legislative influence, deceptive research practice, risk to youth, or retail saturation/outlet overconcentration.

RESPONSIBILITIES:

- Perform secondary research from academic publications, governmental reports, and public data repositories.
- Perform simple data analysis with public data sets.
- Update in-house databases around alcohol tax policies, alcohol-related crashes and crash mortality, and other prevention priorities.
- Create policy briefs, explainers, and factsheets, for a variety of audiences.
- Create webpages and web-native reports.
- Prepare PowerPoint slides and one-pagers for presentations.
- Create infographics to convey key topics in a compelling manner.
- Work collaboratively with Research Director on multiple projects.
- Participate in collaborative cross-departmental meetings with Advocacy and Youth Programming teams.

REQUIREMENTS:

- Background in public health. Enrollment in a Master's in Public Health, Master's in Public Policy, or related program preferred, but will consider recent 4-year graduates.
- Passion for building protective infrastructure around commercial determinants of health—public health challenges arising directly from corporate activities.
- Strong writing skills, including both professional and public voices.
- Fluency with Word or Google Docs, and familiarity with collaborative editing processes.
- Familiarity with NCBI (PubMed), Google Scholar, and other academic search platforms.
- Academic research skills, including reading, understanding, critiquing and/or summarizing academic content.
- Ability to find reports from governmental bodies and NGOs, and evaluate their relevance.
- Ability to perform basic descriptive statistical operations in Excel.
- Capable of creating slides in PowerPoint or other common presentation platform.
- Comfort with working independently, but capable of communicating needs and challenges clearly.
- Curiosity and persistence—interested in asking questions and driven to find the answers.

TO APPLY:

Please submit the following:

- Cover letter
- Resume
- Writing sample (paper, report, factsheet, or other health- or policy-related writing)

Cover letters should be addressed to the Research Director
Send applications or questions to carsonb@alcoholjustice.org

Alcohol Justice is committed to diversity, equity, and inclusion. We encourage individuals from all backgrounds and identities to apply.